

3 January, 2019

Dear IGC colleagues,

First, it is exciting to see the first posters being submitted at the various dropbox sites we have created – thank you! Please ensure that your work is posted by the January 15 deadline.

On behalf of the IGC core group, I will be the principal editor of the posters that are required from all active IGC schools on January 15. We expect to exhibit all poster sets which follow the IGC guidelines at the meeting in Redlands in February, and also include them in an initial IGC publication. The guidelines for poster content and layout are in the IGC web site in the section: <https://www.envizz1.com/presentation-formats>. It is VERY important that you submit your posters in Adobe InDesign format with editable text, NOT as pdfs, so that others can translate your text into their languages. If you cannot use InDesign, please contact [geodesigncollab@gmail.com](mailto:geodesigncollab@gmail.com) for alternative instructions for posters using Microsoft Powerpoint.

My main concerns as editor are outlined in red in the attached slide. These show the required information from all IGC projects, and their specific locations and titles.

These are:

- A white background (no colored panels)
- All titles, labels and text in Arial font and sizes as per the web site
- The layout of the scenarios in the same locations as shown in the templates and listed below

From the top-left (shown in red):

- The Name of the school and country and IGC logo
  - A Base map, assumed to be with north to top or with a north arrow, and a scale-label or the kilometer size(s) as a number in the map
  - List the Requirements of your study and the ten most significant Innovations listed by acronym and name
  - The three stages (2020, 2035, 2050) of Scenario A, the early adopter, with title below
  - The two added stages of Scenario B, the late adopter (2035, 2050), with title below
  - The one added stage of Scenario C, the non-adopter (2050)
  - Name your local Participants and Sources and include Credits as needed
- ALL the rest is flexible – it MUST include text that is sufficient to explain the study.

I will be looking at every submitted poster set and will provide comments and suggestions to all that do not fulfill these requirements. These must then be returned to IGC for further review by February 1. The list will then be closed and the final set-up for the Redlands meeting will be organized based on that conforming posters-group.

If you have already submitted your work and know that it is not compliant with our guidelines, please retrieve it now and make changes.

Please—follow these guidelines closely. They are intended to simplify understanding and enable comparison across a large number of very varied studies, each of which must be sufficiently self-explanatory in its text and images. If you have any questions or special needs please contact me as soon as possible, and we will be as helpful as possible.

Thanks

Regards

Carl for the core group